PITTSBURG STATE UNIVERSITY
INDEPENDENT RESEARCH PROJECT FUNDING APPLICATION TO INCLUDE UNDERGRADUATE STUDENTS

Instructions Faculty may apply for up to $2,000 to include a faculty mentored undergraduate student research project outside of course load by completing the application below and attaching a full description of the research project to the application describing using the instructions on page 2. The funds must be used for equipment or consumables needed for the project. Upon completion of the project the faculty member must submit a report describing the project, the students' activities related to the project and the outcomes of the project. Students involved in the project are required to present the findings at the PSU Research Colloquium.

Date of Application	
Project Title	
Project Director's Name	
Project Director's Department	
Start-End Dates	

The Following documents should be attached to all funding applications. See Undergraduate Research Funding Application Instructions for details.
1. Detailed description of project
2. Proposed Budget

Total Requested Grant Funds	$ _____.00	
Is this an interdisciplinary project?	YES	NO
Number of students participating		

By signing this application the instructor agrees to allow the student named to assist with the research project described and that the student will be listed as a co-author of any publication or presentation of the project. The instructor will also require the students to present the project at the PSU Research Colloquium.

Signed: _____
            Project Director's Signature/Date

By signing below, I approve of the submitted Undergraduate Research Project Funding Request.

Signed: _____ _____
            Department's Chairperson

Research Proposal Instructions

A.   FORMAT - NOT TO EXCEED 5 PAGES (including the references. 12 point font, 1 inch margin.

   1.   Summary: A description of the project in non-technical terms, not to exceed 300 words.

   2.   Purpose of the project:

       a.   A statement of the problem.
       b.   Significance of the research or creative work to the academic discipline.
       c.   Objectives of the proposal (specifically what is proposed to be achieved if project is funded.)
       d.   A brief outline of existing work in the field (including appropriate references) and a description of how the proposal is related to previously published work.

   3.   Research design and methods:

       a.   A presentation of procedures in sufficient detail to support the project design.
       b.   Method of data collection and procedures proposed for data analysis, if applicable.
       c.   Previous experience of the individual related to the proposed project.
       d.   A brief description of how the results of the project will be disseminated. For example; is it likely that the results will qualify for acceptance in a refereed journal or be presented at the regional or national meeting, exhibition or presentation?
       e.   Plans for extending the investigation beyond the immediate project.

   4.   Other sources of funding:

      List internal or external cost-sharing funds that can be applied to this project, if any. If funds are requested for "seed" money, a discussion of future sources of funds together with a description of how the successful completion of the proposed project will enhance funding probability should be included.

   5.   Previous faculty grants:

      A discussion of results of projects previously funded by PSU or external sources. This discussion should include manuscripts, presentations, or other dissemination of results appropriate to the discipline and external grant applications which resulted from these funds.

   6.   Detailed budget and justification