



Undergraduate Research Agreement

UR Project Director:
Department:
Start Date:
End Date:
Research Project Title:

1. Research Project Description: describe the project and explain how the project will result in 1) the development of new knowledge, and 2) provide an original contribution to the discipline.

2. Define how faculty hours counted toward working with students will be calculated including the number of students, number of contact hours with students and number of semesters to achieve a total of eight students involved in the project. It is expected that the project director will spend at least a total of 25 hours with undergraduate research participants during a semester. Projects should not last longer than two years. The amount of professional development funds may be prorated based on the number of students served.

Question #2 Examples

Example 1: The Undergraduate Research Project Director will serve 2 undergraduate student researchers for 4 semester(s). The UR Project Director will spend 25 hours with the students each semester as a group. Each week 1 hour answering questions and discussing challenges and 1 hour reviewing the work that has been accomplished during the week. These contact hours will occur for 16 weeks.

Example 2: The Undergraduate Research Project Director will serve 6 undergraduate student researchers for 1 semester as a group. Each week the UR Project Director will spend 1 hour reviewing the goals for the week and 1 hours mentoring participants while they are preparing creative work. These contact hours will occur for sixteen weeks and support will be prorated to 75%.

I, _____, agree to conduct the undergraduate research project described above in return for:

Professional development funds in the amount of \$_____

I understand that failure to achieve the number of students involved, number of contact hours or number of semesters agreed upon may result in this contract being void. I also understand that it is my responsibility to document the students who have participated and keep a log of the hours they have worked on the project and contact hours I have spent with them. Contact hours include time spent engaged with students coaching, mentoring, reviewing and evaluating their efforts. Time spent observing students while they are working independently or simply being present while the students work on the project does not count toward contact hours. I also agree to the mandatory participation of student(s) in the PSU Research Colloquium prior to receiving the support identified above.

UR Project Director / Date

Department Chair / Date

College Dean

Dean of Research / Date